

Report 3120

Expense Report

Run Date: 1/3/2024

Run by: Krystal Bryant

Time: 12:58 PM

Header Note:



00012036422

Cardholder Name: SHAWNA WARREN XXXXXXXXXX Current Status: Unsubmitted
 Date: 1/3/2024 11:05:00 AM
 Expense Report ID: 0012036422 Current Recipient: Krystal Bryant
 Expense Report Name: 31 Dec 2023 SHAWNA WARREN XXXXXXXXXX Location: STURGEON SCHOOL DIVISION (00002244)

Summary Information

Date Range: 12/1/2023 - 12/31/2023 Memo-Posted Transactions: \$76.58
 Description: Grand Total: \$76.58
 Destination:

Memo-Posted Transactions:

Date Occurred	Date Posted	Merchant Allocation	Original Amount	Settlement Amount	Split Amount
12/21/2023	12/26/2023	THE HOME DEPOT #7088	\$32.49	\$32.49	
		Purchase ID 0			
		1.55 610-400-501-000-22			
		Supplies for Superintendent's Office			
		<i>Description:</i>	<i>Quantity:</i>	<i>Unit Cost:</i>	<i>Unit of Measure:</i>
		Command	1.0000	\$15.47	EA
		Command	1.0000	\$15.47	EA
12/26/2023	12/27/2023	STAPLES STORE #111	\$44.09	\$44.09	
		2.10 610-400-501-000-22			
		2024 Planner			

Memo-Posted Transactions Totals Count:2 Total:\$76.58

Expense Report History

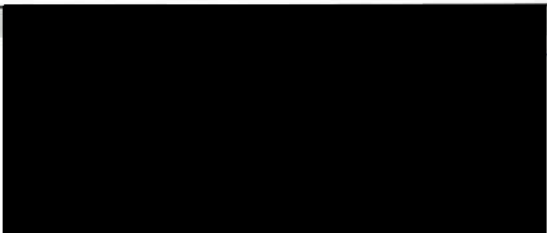
Status	Date/Time	User Name	Business Unit	Notes
Incomplete	12/26/2023 11:58:00 PM	Krystal Bryant	STURGEON SCHOOL DIVISION	
Unsubmitted	1/3/2024 11:05:00 AM	Krystal Bryant	STURGEON SCHOOL DIVISION	

Expense Report Summary

Reimbursable Total \$0.00

Expense Report

Run by: Krystal Bryant

Signatures		
<u>Shawna Warren, Superintendent</u> Print Cardholder Name		<u>Jan 8, 2024</u> Date
<u>Irene Gibbons, Board Chair</u> Print Approver Name		<u>Jan 10, 2024</u> Date



**How doers
get more done.**

750 ST ALBERT ROAD ST. ALBERT, ALBERTA
PRAKASH VUPPALAPATI MGR 780-458-4026

7088 00062 73023 21/12/23 06:02 PM
SALE CASHIER DEANNA

051141360058 Command <A>
2@15.47 30.94

SUBTOTAL 30.94
GST/HST 1.55
PST/QST 0.00
TOTAL \$32.49

XXXXXXXXXXXX [REDACTED] VISA
CAD\$ 32.49

AUTH CODE 031088/7626759 TA
Chip Read Verified By PIN
AID A0000000031010 SCOTIABANK VISA

P.O.#/JOB NAME: 0



7088 62 73023 21/12/2023 6783

5% GST R135772911
0% PROVINCIAL TAX

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	20/03/2024

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$3,000 HOME DEPOT GIFT CARD!
www.homedepot.com/survey

User ID: H89 153423 146397
PASSWORD: 23621 146335

Entries must be completed within 14 days
of purchase. See complete rules on
website. No purchase necessary.
(Sondage offert en français sur le Web.)

610-400-501-000-22

Supplies for Superintendent's
Office

Krystal Bryant

Subject: FW: Your Staples Electronic Receipt

From: Staples.eReceipt@Staples.ca <Staples.eReceipt@Staples.ca>

Sent: Tuesday, December 26, 2023 10:07 AM

To: Shawna Warren <Shawna.Warren@sturgeon.ab.ca>

Subject: Your Staples Electronic Receipt

CAUTION: This email originated from outside the Division. Do not click links or open attachments unless you recognize the sender and know the content is safe.



THIS IS YOUR E-RECEIPT

STAPLES CANADA
St. Albert Square
40-44 St. Albert Trail
St. Albert, AB T8N 6T9
780-418-3650

SALE 0011 0 011 30336
0111 12/26/23 10:05

2078462

1	BE ERY24W 11X8 BLACK	41.996
	6977562428	41.99
Sub Total		2.10
GST 5.00%		
Total		44.09

TRANSACTION RECORD

*****		\$44.09
Visa	C	Purchase
Authorization Number	30336	015427
0010012030		66278124
12/26/23	10:06:02	
01/027 APPROVED - THANK YOU		
520128888 VISA		AC000000033030
0080008000 8800		

*** CARDHOLDER COPY ***

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earbuds cannot be returned at any time.

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