

**Name of School**

**School Council**

**Year in Review 20xx – 20xx**

**Written by:**

**Chairperson**

**Enter Name:**

**SCHOOL COUNCIL YEAR IN REVIEW**

**20xx – 20xx**

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Include a comprehensive summary of each meeting – i.e. Executive elections, COSC, Names/Titles of presentations or reports and name of each presenter (i.e. Principal, PFA, outside organizations).

**September 20xx**

*Sample information/update/presentation to include in report:*

- Election of Executive
- School Code of Conduct
- Open House/Meet the Staff Event
- Upcoming Events
- PFA Report
- Report from Principal

**October 20xx**

*Sample information/update/presentation to include in report:*

- Enrollment update from Principal
- Upcoming Events
- PFA Report
- Report from Principal

**November 20xx**

*Sample information/update/presentation to include in report:*

- Accountability Pillar Results from Principal
- Information from Council of School Council's Meeting
- Remembrance Day Ceremony
- Upcoming Events
- PFA Report
- Report from Principal

**December 20xx**

*Sample information/update/presentation to include in report:*

- Sturgeon Public Schools Annual Education Results Report from Principal
- Upcoming Events
- PFA Report
- Report from Principal

**January 20xx**

*Sample information/update/presentation to include in report:*

- School Education Plan from Principal

- Upcoming Events
- PFA Report
- Report from Principal

#### **February 20xx**

*Sample information/update/presentation to include in report:*

- Review School Supply List for upcoming school year
- Review Code of Conduct for upcoming school year
- PFA Report
- Report from Principal

#### **March 20xx**

*Sample information/update/presentation to include in report:*

- Upcoming Events
- PFA Report
- Report from Principal

#### **April 20xx**

*Sample information/update/presentation to include in report:*

- Upcoming Events
- PFA Report
- Report from Principal

#### **May 20xx**

*Sample information/update/presentation to include in report:*

- Upcoming Events
- PFA Report
- Report from Principal

#### **June 20xx**

*Sample information/update/presentation to include in report:*

- Sturgeon Public Schools Education Plan
- Upcoming Events
- PFA Report
- Report from Principal

Name of School  
**School Council - Financial Statement**  
**REPORTING PERIOD: September 1, 20xx - August 31, 20xx**

<b>ASSETS</b>	Cash/Bank Account/Common Shares	\$	
	List any other Assets:		
	•	\$	
	•	\$	
	•	\$	
	<b>TOTAL ASSETS</b>	\$	
<b>LIABILITIES</b>	<b>TOTAL LIABILITIES</b>	\$	
<b>INCOME</b>	List Income:		
	•	\$	
	•	\$	
	•	\$	
	<b>TOTAL INCOME</b>	\$	
<b>DISBURSEMENTS</b>	List Disbursements:		
	•	\$	
	•	\$	
	•	\$	
	<b>TOTAL DISBURSEMENTS</b>	\$	
<b>PROFIT/LOSS</b>	Bank Balance Sept 1, 20xx	\$	
	Withdrawals	\$	
	Deposits	\$	
	Bank Balance August 31, 20xx	\$	

**THIS FINANCIAL STATEMENT HAS BEEN REVIEWED AND APPROVED BY:**

Name:	
Position:	
Date:	

**NOTE: This report is based on funds managed by the School Council, not funds managed by the school Fundraising Society.**