



Date: March 20, 2024 **Agenda Item:** 7.1

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Lisa Lacroix, Associate Superintendent, Human Resources

Governance Policy: [Policy 221: Role of The Trustee](#)
[Policy 225: Role of the Board](#)

Additional Reference: [AP235: Operational School Year and Calendar](#)
Education Act: Section 60
Three Year Education Plan

Assurance Domain: Teaching & Leading
Governance
Local & Societal

Superintendent Leadership Quality Standard (SLQS)
SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):
School Authority Operations and Resources
Supporting Effective Governance

Subject: **2025/2026 School Calendar**

Purpose:

For approval. Motion required.

Recommended Motion:

THAT the Board of Trustees approve the 2025/2026 School Calendar as presented at the March 20, 2024, Public Board meeting.

Background:

As per AP235 Operational School Year and Calendar and the Education Act Section 60: A board shall determine and make publicly available for each school year the days, dates and number of days of school operation.

An operational school year calendar, which includes the School Operational Calendar Day Count and Details, shall be prepared for approval in principle by the Board on or before April 1 one full school year preceding the operational school year through a formal process. The school year shall meet the requirements as set out in the Education Act and will generally provide for sufficient instructional days to attend to the hours of instruction required by Alberta students.

- Early Childhood Services (ECS): 475 per school year



- Grades 1 through 9: 950 hours per school year
- Grades 10 through 12: 1000 hours per school year (500 per semester)

Following the review of the preliminary operational school year calendar, as per AP 235, the final operational school year calendar shall be drafted for approval by the Board by November 1 of the preceding academic year. The updated 2025/2026 School Calendar was first reviewed at the March 6, 2024, Committee of the Whole meeting. The following questions were posed by the Committee:

- 1) Does this new calendar cause any issues with Diploma Exams?
 - a) This calendar does not cause any issue with Diploma Exams as the last Diploma in June 2026 is Tuesday, June 23 from 9:00 a.m. - 12:00 p.m. and is Science 30.
- 2) Has the venue for SCHS Graduation 2026 been booked?
 - a) No date or venue for June 2026 has been booked at this time. The school cannot book more than one year in advance.
- 3) September 30th National Day of Truth and Reconciliation is on a Tuesday that year. What does it mean for staff and how people are paid?
 - a) On February 23, 2022, the Board of Trustees made the following motion:

#009/2022 - Moved by Ms. Irene Gibbons that the Board of Trustees approve Draft C as the final version of the 2022/2023 School Calendar as presented at the February 23, 2022, Public Board meeting; and

Further, September 30 become a Board-directed holiday recognizing the National Day of Truth and Reconciliation.

AP235 Operational School Year and Calendar was updated to reflect this Board Decision.

CARRIED UNANIMOUSLY

As per Board Motion and AP 235, National Day for Truth and Reconciliation is classified as a non-operational day: “A day that students and staff do not attend, including but not limited to Fall, Winter, Spring and Summer Breaks and general holidays”.

Administration is prepared to respond to questions at the March 20, 2024, Public Board meeting.



Attachment(s):

1. 2025/2026 School Calendar
2. 2025/2026 School Operational Year Day Count
3. 2025/2026 School Operational Year Details

2025-2026

Approved in Principle

September 27, 2023

AUGUST 2025

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2026

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2026

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2026

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

School Offices Open - NO CLASSES	August 18 - 22
Division/School PD/Collaboration; Staff Meeting	August 25
Division/School PD/Collaboration; Staff Meeting	August 26
Operational Non-Instructional (K-12) - No Classes	August 27
Classes Begin	August 28
Labour Day - No Classes	September 1
Division/School PD/Collaboration; Staff Meeting	September 15
National Truth & Reconciliation Day - No Classes	September 30
Thanksgiving Day - No Classes	October 13
Division/School PD/Collaboration; Staff Meeting	October 14
In Lieu of Parent/Teacher Interviews - No Classes	November 10
Remembrance Day - No Classes	November 11
Fall Break - No Classes	November 12-14
Classes Resume	November 17
Division/School PD/Collaboration; Staff Meeting	December 1
Christmas Break - No Classes	Dec. 20 - Jan 4
Classes Resume	January 5
Division/School PD/Collaboration; Staff Meeting	January 30
First Day of Classes - Semester Two	February 2
Teachers' Convention - No Classes	February 5 - 6
Family Day - No Classes	February 16
Division/School PD/Collaboration; Staff Meeting	March 09
In Lieu of Parent/Teacher Interviews - No Classes	March 20
Spring Break - No Classes	Mar 23 - Mar 27
Classes Resume	March 30
Good Friday - No Classes	April 3
Easter Monday - No Classes	April 6
Classes Resume	April 7
Division/School PD/Collaboration; Staff Meeting	May 15
Victoria Day - No Classes	May 18
Division/School PD/Collaboration; Staff Meeting	June 1
Last Day of Classes	June 26
Operational Non-Instructional (K-12) - No Classes	Jun 30 - Jun 31
Summer Vacation Begins	July 1



Frank Robinson Education Centre
 9820-104 Street
 Morinville, AB T8R 1L8
 Phone: (780) 939-4341
 Fax: (780) 939-5520

	Operational Day - No Classes
	Operational Day - Day In Lieu - No Classes
	Non-Operational Day - No Classes
	Division/School PD/Collaboration; Staff Meeting - No Classes

	Non-Instructional		Instructional		Operational	
	1 to 9	10 to 12	1 to 9	10 to 12	1 to 9	10 to 12
AUGUST	3.0	3.0	2.0	2.0	5.0	5.0
SEPTEMBER	1.0	1.0	19.0	19.0	20.0	20.0
OCTOBER	1.0	1.0	21.0	21.0	22.0	22.0
NOVEMBER	1.0	1.0	15.0	15.0	16.0	16.0
DECEMBER	1.0	1.0	14.0	14.0	15.0	15.0
JANUARY	1.0	1.0	19.0	19.0	20.0	20.0
TOTAL - SEMESTER I	8.0	8.0	90.0	90.0	98.0	98.0
FEBRUARY	2.0	2.0	17.0	17.0	19.0	19.0
MARCH	2.0	2.0	15.0	15.0	17.0	17.0
APRIL	0.0	0.0	20.0	20.0	20.0	20.0
MAY	1.0	1.0	19.0	19.0	20.0	20.0
JUNE	3.0	3.0	19.0	19.0	22.0	22.0
TOTAL - SEMESTER II	8.0	8.0	90.0	90.0	98.0	98.0
OPERATIONAL YEAR TOTAL	16.0	16.0	180.0	180.0	196.0	196.0

References:

Admin: AP235 – Operational School Year and Calendar
 Procedure: School Operational Year Calendar 2025-2026
 School Operational Year Calendar Day Count 2025-2026
 Education Act Section 60

School Year 2025-2026

(All dates are inclusive unless otherwise specified)

AUGUST

Monday	18	School Offices Open
Monday	25	Division/School PD/Collaboration; Staff Meeting – No Classes
Tuesday	26	Division/School PD/Collaboration; Staff Meeting – No Classes
Wednesday	27	Operational Non-Instructional Day – No Classes
Thursday	28	All Classes (full day)

SEPTEMBER

Monday	01	LABOUR DAY - No Classes
Monday	15	Division/School PD/Collaboration; Staff Meeting – No Classes
Tuesday	30	NATIONAL TRUTH & RECONCILIATION DAY – No Classes

OCTOBER

Monday	13	THANKSGIVING DAY - No Classes
Tuesday	14	Division/School PD/Collaboration; Staff Meeting – No Classes

NOVEMBER

Monday	10	Non-Instructional Day In Lieu of Parent-Teacher Interviews - No Classes
Tuesday	11	REMEMBRANCE DAY – No Classes
Wednesday	12	Fall Break Begins
Monday	17	Classes Resume

DECEMBER

Monday	01	Division/School PD/Collaboration; Staff Meeting – No Classes
Saturday	20	Christmas Break Begins

JANUARY

Monday	05	Classes Resume
Friday	30	Division/School PD/Collaboration; Staff Meeting – No Classes

References: *Administrative Procedure 235 – Operational School Year and Calendar*
School Operational Year Calendar 2025-2026
School Operational Year Calendar Day Count 2025-2026
Education Act Section 60

FEBRUARY

Monday	02	First Day of Classes - Semester Two
Thursday	05	Teachers' Convention - No Classes
Friday	06	Teachers' Convention - No Classes
Monday	16	FAMILY DAY - No Classes

MARCH

Monday	09	Division/School PD/Collaboration; Staff Meeting – No Classes
Friday	20	Non-Instructional Day In Lieu of Parent-Teacher Interviews – No Classes
Saturday	21	Spring Break Begins
Monday	30	Classes Resume

APRIL

Friday	03	GOOD FRIDAY – No Classes
Monday	06	EASTER MONDAY – No Classes

MAY

Friday	15	Division/School PD/Collaboration; Staff meeting – No Classes
Monday	18	VICTORIA DAY - No Classes

JUNE

Monday	01	Division/School PD/Collaboration; Staff Meeting – No Classes
Friday	26	Last Day of Classes
Monday	29	Operational Non-Instructional Day – No Classes
Tuesday	30	Operational Non-Instructional Day – No Classes

JULY

Wednesday	1	Summer Break Begins
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References: *Administrative Procedure 235 – Operational School Year and Calendar*
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Education Act Section 60