



**Date:** June 19, 2024 **Agenda Item:** 7.1  
**To:** Board of Trustees  
**From:** Shawna Warren, Superintendent  
**Originator(s):** Superintendent's Office  
**Governance Policy:** [Policy 235: Board Operations](#)  
**Additional Reference:** Education Act: Sections 33, 34, 65, 75  
Board Procedures Regulation 82/2019  
**Assurance Domain:** Governance

**Superintendent Leadership Quality Standard (SLQS)**

SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):

School Authority Operations and Resources  
Supporting Effective Governance

**Subject:** **Organizational and First Public Board Meeting 2024-2025**

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**Purpose:**

For approval. Motion required.

**Recommended Motion:**

THAT the Board of Trustees approve the date of August 28, 2024, for the Organizational meeting and the first Public Board meeting of the 2024-2025 school year to be held at the Frank Robinson Education Centre in Morinville at 9:00 a.m.

**Background:**

The Board's ability to discharge its obligations in an efficient and effective manner is dependent upon the development and implementation of a sound organization design. The meetings of the Board must be held in public and no person shall be excluded from them except for improper conduct (Education Act 64 (1)).

The organizational meeting of a board must be held annually at a time and place to be fixed by the secretary of the board (ALBERTA REGULATION 82/2019 Education Act Board Procedures Regulation).

In adherence to Policy 235: Board Operations, "*the organizational meeting of the Board shall be held annually at the August Board meeting [...]*". During this meeting, essential decisions are made, including the establishment of dates, start times and venue for regular meetings, as well as the appointment of committee members and the election of the Chair and Vice



Chair. The Organizational Meeting lays the foundation for the Board's operations in the coming year and ensures alignment with all relevant legislation and Board Policy.

Following the August Annual Organizational Meeting, the Board will proceed to conduct its first Public Board meeting of the 2024-2025 school year.

Administration is prepared to respond to questions at the June 19, 2024, Public Board meeting.

**Attachment(s):**

Not applicable.