



Date: June 19, 2024 **Agenda Item:** 7.3

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Sean Nicholson, Associate Superintendent, Corporate Services
Steven Holkham, Director, Facility Services

Governance Policy: [Board Policy 225: Role of the Board](#)

Additional Reference: [Administrative Procedure 400: Budget Development](#)
Education Act: Sections 139(1)(2), 143

Assurance Domain: Governance

Superintendent Leadership Quality Standard (SLQS)
SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):
School Authority Operations and Resources
Supporting Effective Governance

Subject: **Camilla and Storage Facility Approval**

Purpose:

For approval. Motion required.

Recommended Motion:

THAT the Board of Trustees approve \$135,000 of capital reserves to be allocated to the construction of the Camilla Storage Facility.

Background:

An update was requested on the Camilla Storage Facilities project that was approved at the February 23, 2022, Public Board Meeting.

At the February 23, 2022, Public Board Meeting, the Board of Trustees approved the following motion:

“That the Board of Trustees approve the prioritized list of Capital Projects & Access to \$540,000 in Capital Reserves as presented at the February 23, 2022, Public Board meeting.”



This approval was for a list of six projects

PROJECT	COST ESTIMATE
NAMAO – HOME ECONOMICS ROOM	\$150,000
CAMILLA – FENCING OF PROPERTY	\$100,000
CAMILLA AND FOUR WINDS – STORAGE FACILITIES	\$100,000
LILIAN SCHICK - SIDEWALKS	\$100,000
STURGEON HEIGHTS – SIDEWALKS	\$60,000
REDWATER & GIBBONS – FRONT ENTRANCE DESIGN	\$30,000
TOTAL FUNDING FROM RESERVES	\$540,000

The approved report is attached for reference.

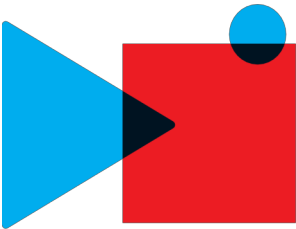
CAMILLA AND FOUR WINDS – STORAGE FACILITIES:

\$100,000 was allocated to build two storage facilities, one at Camilla and the other at Four Winds. The construction of the Four Winds storage facility ended up with a final cost of \$130,000, leaving no money for the Camilla storage facility.

Administration is prepared to respond to questions at the June 19, 2024, Public Board meeting.

Attachment(s):

1. Memo 9.2 - 2021-2022 Capital Projects & Access to Reserves



B O A R D
MEMORANDUM

Date: February 23, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: 2021/2022 Capital Projects & Access to Reserves

Purpose:
For approval. Motion required.

- Motion:**
- a) That the Board of Trustees approve the prioritized list of Capital Projects & Access to \$540,000 in Capital Reserves as presented at the February 23, 2022, Public Board meeting.

Or

 - b) Defer the projects to a future date.

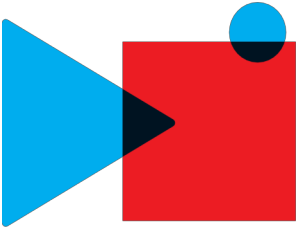
Background:
During the 2020-2021 school year, several capital projects were approved for executing, utilizing our capital reserves. Due to logistics issues and shifting of priorities, the projects did not proceed during the 2020-2021 school year, however, they are expected to be completed during the 2021-2022 school year. As a result, a new approval is required from the Board to proceed.

Alberta Education allows School Boards to proceed with projects without further government approval, if the projects are capital in nature, and there are sufficient funds in the capital reserve. Our capital reserve balance is \$3,144,222.

The Division has prioritized the following capital projects to be completed before August 31, 2022:

PROJECT	COST ESTIMATE
NAMAO – HOME ECONOMICS ROOM	\$150,000
CAMILLA – FENCING OF PROPERTY	\$100,000
CAMILLA AND FOUR WINDS – STORAGE FACILITIES	\$100,000
LILIAN SCHICK - SIDEWALKS	\$100,000
STURGEON HEIGHTS – SIDEWALKS	\$60,000
REDWATER & GIBBONS – FRONT ENTRANCE DESIGN	\$30,000
TOTAL FUNDING FROM RESERVES	\$540,000





B O A R D
MEMORANDUM

Administration is prepared to respond to questions at the February 23, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

