



Date: June 19, 2024 **Agenda Item:** 8.3

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Jonathan Konrad, Deputy Superintendent, Education Services
Shannon Campbell Requa, Director, Education Planning

Governance Policy: [Board Policy 225: Role of the Board](#)
[Board Policy 700: Superintendent of Schools](#)

Additional Reference: [AP845: Off-Campus Education](#)

Assurance Domain: Student Growth & Achievement

Superintendent Leadership Quality Standard (SLQS)
SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):
Building Effective Relationships
Visionary Leadership

Subject: **Off-Campus Education Report**

Purpose:

For information.

Background:

In accordance with *Administrative Procedure 845 - Off-Campus Education (Section 5)*, please find attached a report regarding Off-Campus Education programs offered in the Division's high schools in the 2023 - 2024 school year.

Administration is prepared to respond to questions at the June 19, 2024, Public Board meeting.

Attachment(s):

1. Off-Campus Education Report - Redwater School
2. Off-Campus Education Report - Sturgeon Composite High School



Redwater School

The Off-Campus Education program at Redwater School consists of the Work Experience Program and Career Internship both on and off campus, the Registered Apprenticeship Program (RAP), Dual Credit and the Green Certificate Program for those students with an interest in training for an agricultural occupation.

Work Experience and Career Internship

Students earned Off-Campus credits at the following locations:

<ul style="list-style-type: none"> ● Connect Energy Services Corp. ● IGA ● KimbrAna House Inc. ● Spedden Gardens Restaurant Inc. ● Sidetrack Garage ● Ahti's Steak & Pizza ● Legal Machining & Welding ● Pembina Pipeline Corporation 	<ul style="list-style-type: none"> ● Millcreek Sand and Gravel ● Redwater School ● Burger Baron ● Mark's Diner ● Jaystone Ranch ● Copperfield Farms ● LTD Oilfield Services Inc. ● Town of Redwater
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Registered Apprenticeship Program (RAP):

- 11 students, who earned 110 credits, were enrolled in the RAP program for the 2023/2024 school year.
 - 65 credits in Heavy Equipment Technologist
 - 20 credits in Instrumentation & Control Technician
 - 25 credits in Electrician program
- Eight students are currently enrolled with Careers to start RAP placements for the summer and continue into the next school year. All students either have current placements and will continue working there or have completed all applications for summer RAP employment.
- 75 credits were achieved by two students, one in millwright (35 credits) and one in Heavy Equipment Technologist (40 credits). Total 75 credits for RAP.
- Three students are currently actively planning for a 2023/2024 RAP placement for summer and to continue into the next school year. (This involves participation in work experience, aligning 30 level courses to be taken in Grade 11 or Distance Learning and completing applications).

Dual Credit Students

- There were 6 students in Dual Credit earning 24 credits at the 30 level. 2 students enrolled with NAIT in the Advanced Welding cohort, 1 student enrolled with Northern Lakes College in the Educational Assistant Program and 3 students enrolled with Norquest in the Health Care Aide Program.
- There were 7 students in dual credit earning 24 credits at the 30 level. 3 students at NAIT in Advanced Welding and 4 with Olds College In Vet Tech and Technology all Around us.



Alberta Agriculture's Green Certificate Program:

- We have two grade 10 students who have registered in the Green Certificate Program. One student enrolled in the Equine program and one student enrolled in the Feedlot program. They are currently working through the manuals and will be signing up for testing in the fall.
- We had one student complete the remaining 6/16 credits of Cow Calf (OTH 9900, 9901, 9902) this school year. He completed his Green Certificate in this grade 12 year.

Credits Earned for 2023/2024 School Year (Work Experience and Career Internship):

- Approximately 110 credits earned in work experience, plus 110 RAP credits, and 24 in dual credit classes = 244 Total Off-Campus credits. These numbers may change/increase slightly by the end of June.
- Approximately 137 credits in work experience, plus 75 RAP credits, plus 6 Green Certificate credits, and 24 dual credit classes = approximately 242 Total Off-Campus Credits. These numbers may change/increase slightly by the end of June.

Prerequisite Credits for Off-Campus Programs (2023/2024)

- In order to ensure that students have the flexibility to enrol in off-campus programming throughout the year; workplace safety, workplace safety systems, and agriculture safety were included with off-campus programming this year.
- 35 students completed HCS3000, 9 students completed HCS3010, and 6 students completed AGR 3000 = 50 credits

Program Highlights

- This year was spent rebuilding the connections with community businesses and employers. The support from our community businesses was crucial in the success of the program this year and will continue to grow as we work collaboratively to offer unique and individualized career opportunities for our students.
- There was a significant increase in interest for both the RAP program and dual credit programs, in particular with our grade 9 and 10 students.
- Three students completed the introductory Health Care Aide courses and two grade 12 students have enrolled in Norquest to continue with the program next year.
- One of our grade 12 students was the first electrical RAP student with Pembina Pipelines who just introduced the program within their company this year.

Challenges the Program Faced this Year

- Programming for Dual Credit options posed a challenge with a rigid timetable due to the nature of a small high school. Asynchronous or after school Dual Credit programs are the most accessible because of this.
- The new inreach model that many RAP students must utilize in order to complete core coursework has made it cumbersome to monitor the progress of students participating in RAP.



Sturgeon Composite High School / Learning Centres

The Off-Campus Education program consists of the Work Experience Program, both on and off campus. This includes the Registered Apprenticeship Program (RAP), Dual Credit and the Alberta Agriculture Green Certificate Program. These programs offer students opportunities to explore career goals while obtaining high school credits.

In the 2023/2024 year, students at SCHS enrolled in approximately:

- 75 Students earned 370 credits in work experience.
- 25 students earned 375 credits in RAP. RAP students take multiple classes for up to 40 credits. Work experience can get a maximum of 15 credits.
- 22 students earned 68 credits in Dual Credit. This included 6 different courses at Olds College, Lakeland College, and NAIT.
- 4 students earned 20 credits in the Green Certificate Program.
- Sturgeon Composite High School students will earn approximately 1,164 credits through off-campus / work experience, RAP, Dual Credit and Green Certificate programs including the summer programs.

In the 2023/2024 year, students at the Learning Centres enrolled in approximately:

- 13 students earned 90 credits through work experience at the learning centres.

Work Experience and Career Internship

Supportive employers included many businesses throughout:

<ul style="list-style-type: none"> ● Bon Accord ● Gibbons ● Edmonton ● Fort Saskatchewan ● Spruce Grove 	<ul style="list-style-type: none"> ● Morinville ● Redwater ● St. Albert ● Sherwood Park ● Legal 	<ul style="list-style-type: none"> ● Calahoo ● Westlock ● Sturgeon County
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Students were employed in off-campus work experience at local businesses including but not limited to:

<ul style="list-style-type: none"> ● Petherbridge Farms ● CFMWS ● LCJ Green House ● McDonalds ● B2K Vegetable Farm ● Prairie Gardens ● A&W 	<ul style="list-style-type: none"> ● Redwater Health Center ● Gibbons Motor Toys ● Kitty Cat Daycare ● Ed.Garrison Golf Course ● Dairy Queen ● Tim Hortons ● Fas Gas
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Students earned work experience credits to gain employment skills and meet diploma and certificate requirements. Work Experience is limited to summer for the bulk of students. Students in the Knowledge & Employability Program and students working in the school with



teachers, and students needing the credit to graduate can take work experience throughout the year.

Sturgeon students continued to take part and earn credits in our community summer volunteer programs including:

- Students worked on-site with teachers in classes such as ART, Welding, Phys. Ed., Music, Cooking, Construction, Cafeteria, Custodian, Sports Medicine, Phys. Ed. and Mechanics at SCHS.

Registered Apprenticeship Program (RAP):

Throughout the regular school year approximately 30 students were involved in apprenticeship training in trades, double to the previous year:

<ul style="list-style-type: none"> • Electrician • Heavy Equipment Technician • Automotive Service Technician • Concrete Finisher • Plumber 	<ul style="list-style-type: none"> • Millwright • Welder • Sheet Metal Worker • Roofer • Agricultural Mechanic 	<ul style="list-style-type: none"> • Rig Technician • Painter & Decorator • Insulator • Parts Technician
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Students worked at local companies including:

<ul style="list-style-type: none"> • Morton Motor Sports • Rhyno PLumbing • DOW • South Fort Chev • Armada Electrical • Hedstrom Mechanical • Marks Auto • Abacus Enterprises • Canco Energy • C Bros 	<ul style="list-style-type: none"> • Mill Creek Sand and Gravel • 2BK Vegetable Farm • Northern Weldarc • John Deer • TNT Power Tongs • Ventures Welding • Tri Star Controls • R.R.C Insulation Services • Coronado Truck Services • Private Farm Operators • Bishop Industrial
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RAP students are encouraged to begin RAP programs in their grade 11 year starting in July and continuing to the end of January. Students in grade 12 will do the “RAP Extended” program the semester after their high school graduation through Careers Next Generation.

Alberta Agriculture’s Green Certificate Program:

- 4 students enrolled in the Green Certificate from grades 10-12.
- 1 in Equine and 3 in the Cow/Calf program.

OFF-CAMPUS EDUCATION 2023 - 2024



- Alberta Education began funding this program in September 2018, which has reduced the financial barrier.

Dual Credit:

22 students earning 68 credits, in 6 different courses in Olds College, Lakeland College, and NAIT.

- These are the courses the students were registered in:
 - Intro to the Veterinary Profession
 - Cow/Calf
 - Advanced Welding Technologist Welding 1000
 - Apprenticeship Safety
 - Tools and Equipment
 - Oxyfuel and Plasma Arc

Summer 2024

Current Enrolment for Off-Campus programs including RAP and Work Experience:

- 45 students as of May 30, 2024
- Registration closes July 2, 2024

Course Enrolments from the last 4 years:

Course Enrolment 2020/2021 0.5 FTE:

2020/2021	SCHS Course Enrolment	Learning Centres Course Enrolment
Yearly Total	138	4

Course Enrolment 2021/2022 0.5 FTE:

2021/2022	SCHS Course Enrolment	Learning Centres Course Enrolment
Yearly Total	159	4

Course Enrolment 2022/2023 1.0 FTE:

2022/2023	SCHS Course Enrolment	Learning Centres Course Enrolment
Yearly Total	247	21

OFF-CAMPUS EDUCATION 2023 - 2024



Course Enrolment 2023/2024 1.0 FTE:

2023/2024	SCHS Course Enrolment	Summer School	Learning Centres Course Enrolment
Yearly Total	126 students 167 courses 833 credits	52 students 65 courses 326 credits	13 students 90 credits