



Date: June 19, 2024 **Agenda Item:** 9.3

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Committee of the Whole
Senior Administrative Team

Governance Policy: [Board Policy 230: Board Committees](#)
[Board Policy 700: Superintendent of Schools](#)

Additional Reference: [Board Policy 230: Appendix A - Committee of the Whole](#)
Education Act: Sections 51, 52(1)(b)
Board Procedures Regulation 82/2019

Assurance Domain: Governance
Local & Societal

Superintendent Leadership Quality Standard (SLQS)

SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):

Building Effective Relationships
School Division Operations and Resources
Supporting Effective Governance

Subject: **Committee of the Whole Report**

Purpose:

For information.

Background:

The Board believes that the work of the Board may be facilitated through committees, both standing and ad hoc, task groups, and/or other structures as determined from time to time (Policy 230). The Board may delegate responsibilities and duties to such committees and task groups while retaining Board governance regarding any or all decisions or recommendations made by these committees. The Committee of the Whole is established pursuant to Section 52 (1) (b) of the Education Act.

The Board believes that transparency and accountability should be demonstrated to the greatest extent possible. The purpose of the Committee of the Whole is to provide an opportunity for all Trustees to engage in professional development, review the function of the Board and strategic planning purposes, and make recommendations for agenda items for subsequent Board meetings. The Board also uses this opportunity to explore matters to a greater depth, seek clarification from Administration and discuss matters requiring a

deeper level of understanding prior to the consideration of the matter at a Regular Board Meeting (Policy 230, Appendix A).

On May 22, 2024, the Committee of the Whole met to discuss a number of topics chosen in advance by both the Board of Trustees and the Senior Administrative Team. The following reports attached are a record of that meeting.

The Board Chair is prepared to respond to questions at the May 22, 2024, Public Board meeting.

Attachment(s):

1. Unapproved Minutes of the Meeting - May 22, 2024 (To be brought forward for approval at the June 19, 2024, Committee of the Whole).

**MINUTES OF THE
COMMITTEE OF THE WHOLE**

Meeting held at the Frank Robinson Education Centre Boardroom, in
Morinville, Alberta

On Wednesday, May 22, 2024, at 12:35 p.m.

Attendance:

Irene Gibbons, Board Chair

Cindy Briggs, Vice Chair

*Janine Pequin, Trustee

left meeting at 2:44 p.m.

Joe Dwyer, Trustee

Stacey Buga, Trustee

Tasha Oatway-McLay, Trustee

Trish Murray-Elliott, Trustee

Shawna Warren, Superintendent

Jonathan Konrad, Deputy Superintendent, Education Services

Lisa Lacroix, Associate Superintendent, Human Resources

Sean Nicholson, Associate Superintendent, Corporate Services

Michelle Wilde, Recording Secretary

Franco Maisano, Executive Director of Corporate Services

left meeting at 3:50 p.m.

**Attended meeting virtually*

1. Call to Order

Chair Gibbons called the meeting to order at 12:35 p.m.

2. Approval of the Agenda

Moved by Trustee Oatway-McLay that the Board of Trustees accept the agenda as presented.

CARRIED UNANIMOUSLY

3. Approval of the Committee Minutes

Moved by Trustee Murray-Elliott that the Board of Trustees accept the Committee Meeting Minutes of May 9, 2024, as amended with the day of the week correction from Wednesday to Thursday.

CARRIED UNANIMOUSLY

4. Audit, Finance and Human Resources

4.1 Draft 2024-2025 Budget: Sean Nicholson, Associate Superintendent, Corporate Services provided information on the Draft 2024-2025 Budget. Discussion ensued.

Draft 2024-2025 Budget will be brought to the May 28, 2024, Special Board meeting.

- 4.2 Board Professional Learning and Board Evaluation:** The Board Chair brought forward Professional Learning and Board Evaluation. Discussion ensued.

Board Professional Learning and Board Evaluation will be included in the 2024-2025 budget and brought to the May 28, 2024, Special Board meeting.

- 4.3 Transportation and Fees and Allowances:** Sean Nicholson, Associate Superintendent, Corporate Services provided information on the Transportation and Fees and Allowances. Discussion ensued.

Transportation and Fees and Allowances for 2024-2025 will be brought to the May 28, 2024, Special Board meeting.

- 4.4 Trustee Monthly Expense Report:** Sean Nicholson, Associate Superintendent, Corporate Services provided the Trustee Monthly Expense Report.

Meeting recessed for break at 3:32 p.m.

Meeting resumed at 3:39 p.m.

5. Advocacy

- 5.1 Draft 2024-2027 Education Plan:** Jonathan Konrad, Deputy Superintendent, Education Services provided the Draft 2024-2027 Education Plan. Discussion ensued.

Draft 2024-2027 Education Plan will be brought to the May 28, 2024, Special Board meeting.

- 5.2 ASBA**
Update provided.

- 5.3 PSBAA**
No update.

- 5.4 Upcoming School Events/Trustee Attendance**
Trustees reviewed and discussed upcoming school events.

- 5.5 2023-2024 Board Strategic Plan**
Trustees reviewed and discussed progress on the 2023-2024 Board Strategic Plan.

6. Policy

6.1 PSBAA - Module 7 - Exercising Authentic Governance: The School Board's Role as Policy Maker

Agenda item linked for Trustee reference.

6.2 Policy 900: Student Conduct and Discipline

Agenda item deferred.

6.2.1 Administrative Procedure 901: Student Conduct

Agenda item deferred.

6.3 Policy 700: Superintendent of Schools

Agenda item deferred.

6.4 Policy 800: Religious Education and Instruction

Agenda item deferred.

6.4.1 Administrative Procedure 825

Agenda item deferred.

6.4.2 Administrative Procedure 830: Controversial Issues and Resources

Agenda item deferred.

6.4.3 Administrative Procedure 835: Challenge of Learning Resources

Agenda item deferred.

6.5 Policy 805: Home Education

Agenda item deferred.

6.5.1 Administrative Procedure xxx: Home Education

Agenda item deferred.

6.6 Policy 810: Off-Site Activities

Agenda item deferred.

6.7 Policy 815: Outreach Programs

Agenda item deferred.

6.8 Policy 910: School Resource Officer

Agenda item deferred.

7. Capital Projects and Facility Services

7.1 Capital Projects and Facility Services

7.1.1 Deferred Maintenance

Agenda item deferred.

7.1.2 Sand Specifications

Agenda item deferred.

7.1.3 Potholes and Parking Lots

Agenda item deferred.

7.1.4 School Cleanliness

Agenda item deferred.

7.2 JUPA

Agenda item deferred.

8. Transportation: no update.

9. Governance

9.1 PSBAA Professional Development

9.1.1 Module 10 - Advocacy

Agenda item deferred.

9.1.2 Module 18 - Social Media - Strategy and Purpose

Agenda item deferred.

9.2 Trustee Handbook Review - 2023-2024

Agenda item deferred.

9.3 Board Meeting Procedures Review

Agenda item deferred.

10. Adjournment

Chair Gibbons adjourned the meeting at 4:26 p.m.

Next meeting: Wednesday, June 5, 2024