

# Sturgeon Public Summer School

## Policy Handbook 2024

Principal: Kari Morgan  
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Updated April 2024

## **- GENERAL INFORMATION -**

### **WELCOME**

A warm welcome to all parents, students and staff, to Sturgeon Public Summer School. Working together, we will provide our students with an exceptional variety of educational opportunities from which to choose, as well as a safe and positive climate in which they can learn and grow as young adults. Together we will enable our students to be engaged learners who will become ethical citizens with an entrepreneurial spirit. We look forward to working with parents, staff and students. Together we can, and will, influence tomorrow.

### **SUMMER SCHOOL ADMINISTRATION**

Kari Morgan, Principal  
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### **VISION STATEMENT**

Sturgeon Public School Division: where, through a well-rounded education, students are motivated and supported to pursue their unique path to future success.

### **MISSION STATEMENT**

Working together as a team of trustees, parents, community, staff and students, we create safe, respectful and collaborative learning environments where students are prepared to meet and excel at the challenges presented by the global community.

### **VALUES**

- Excellence in teaching: We know that magic can happen when students are engaged, excited and feel connected to their teachers and their learning.
- Shared responsibility: We all have an important part to play in the education process. Working together, we strive for excellence so we can build a stronger future for us all.
- Mutual respect: Students, staff and parents all deserve to be treated with respect. By fostering reciprocal respect within our system, we will all be able to reach our full potential.
- Belonging: Students must be able to learn in healthy environments where they feel safe; have strong connections; are free from bullying; and where their physical, intellectual and emotional needs are met. We are a school division and a family.
- Learning choices: One size does not fit all. We recognize that to prepare students for their futures, we must meet their diverse needs along the way.
- Communication: To do the challenging work of educating the next generation, we must keep the communication channels open. We value open, honest and timely communications.

## **CONTACT INFORMATION**

Sturgeon Composite High School  
30-24400 Highway 37  
Sturgeon County (Alberta) T8T 0E9  
Phone: (780) 973-3301  
Email: [spssummerschool@sturgeon.ab.ca](mailto:spssummerschool@sturgeon.ab.ca)  
Website: <https://www.sturgeon.ab.ca/schools/summer-school>  
SPS Calendar: <https://www.sturgeon.ab.ca/division/calendar#grid>

## **VISITORS TO THE SCHOOL**

We welcome visitors to our school from 8:30 a.m. to 11:30 a.m. and from 12:00 p.m. to 2:30 p.m. All visitors are asked to book an appointment in advance and proceed to the office upon arrival to check in.

## **OFFICE**

Our office is open from July 2<sup>nd</sup> to July 30<sup>st</sup> 2024, from 8:30 a.m. to 11:30 a.m. and from 12:00 p.m. to 3:30 p.m. Students are welcome to use the phone in the office to call a parent/guardian. Parents phoning the school may leave a message for their children. Parents are encouraged not to text or call their children's personal cell phones during class time.

## **SIGNING IN/OUT**

Students must sign in and out in the office. Students who become ill must report to the office as soon as possible and should not remain in a washroom or attempt to go home without checking out at the office.

## **COURSE SELECTION**

Current grade 10, 11, and 12 students can take one core subject with Sturgeon Public Summer School. Grade 9 students going into grade 10 may enroll in CALM, HCS3010 (Workplace Safety Practices), HCS3000 (Workplace Safety Systems), and Phys Ed 10. All courses are self-directed and posted on Google Classroom, except for Phys Ed 10.

## **POWERSCHOOL SIS** <https://sps.powerschool.com/public/home.html>

Parents and students have separate PowerSchool accounts, which are very important to communicate between school and home. Assessments, teacher emails, fees and permission forms are all updated daily. This is your primary source of communication with the school. If you need help with your account, please contact the school office.

## **INSTRUCTIONAL MATERIALS & OTHER SCHOOL FEES**

All school fees are due by July 2<sup>nd</sup>, 2024. PE fees are to be paid prior to the start of classes.

Textbooks are issued at the beginning of Summer School and must be returned when students write their final exam at the end of July. Students are responsible for the textbooks that are issued to them and will be charged the replacement cost for missing or damaged books. No new textbooks will be provided if there are outstanding textbooks or replacement costs.

Note: Students may be ineligible to participate in any activities if any school fees are outstanding beyond the due date.

## **ATTENDANCE**

Summer school is online in Google Classroom, except for Phys Ed 10. Students can access teachers for one-on-one assistance during Summer School hours.

## **ILLNESS/ACCIDENTS DURING THE SCHOOL DAY**

If a student feels ill or is injured during the school day, they must disclose it to their teacher in Google Classroom. For onsite instruction courses (Phys Ed 10), in the event of an accident/injury, first aid is administered as appropriate. If a student requires further attention at a hospital or if they need to go home, the parent/legal guardian is contacted.

Parents/guardians are expected to inform the school of any medical conditions and if medication is required for their child.

## **AVOID ABSENCES DURING SUMMER SCHOOL**

It is recommended that parents/guardians monitor the student's attendance to avoid absences in Summer School. The pace of learning is quick, with students learning in a compressed instructional atmosphere. Any absences could mean that the student would miss a whole unit in the course and fall behind. Daily focus of approximately 8 to 10 hours of work per day is required for optimal learning and success.

Significant absences will have a negative influence upon achievement and students, parents/guardians shall accept responsibility for these detrimental effects. Regular class attendance and focus on coursework are essential for maximizing achievement.

## **SCHOOL BUSES**

Buses are provided to transport students to and from school for Phys Ed field trips only.

## **- STUDENT FACILITIES AND SERVICES -**

### **INTERNET ACCESS**

Students registered for Summer School can access the internet through the technology available at the school. Students must adhere to the Division's Acceptable Use Agreement, which is signed by students and parents each year via the Registration Form. Students who access the internet via the division or through their internet service provider but are participating in illegal activities or activities against school rules will be dealt with appropriately.

### **LOST AND FOUND**

The lost and found area is in the northwest corner of the cafeteria. Items not claimed are donated to local charities periodically throughout the school year.

### **PARKING**

Parking is a privilege. Students who access the parking lot agree to the statements below:

- I understand that parking in the parking lot is a privilege, and is provided to students for our convenience.
- I understand that I will be expected to follow all the laws associated with driving a vehicle in the province of Alberta and may be subject to a fine if I disobey those laws, including when driving in the parking lot.
- I understand that sitting in vehicles or loitering in the parking lot is not permitted. It is expected that students are to be in class or in the school during the day unless I am off campus for an appropriate reason.
- I understand that participating in illegal or school prohibited activities and/or possessing or transporting illegal goods (smoking, vaping, chewing tobacco, drinking alcohol, using drugs, carrying weapons) in my vehicle on school grounds may be subject to legal and/or school disciplinary action.
- I understand that my attendance (lates or absences) and behavior (in the parking lot) must not become problematic.
- I understand that student parking is in the West lot. Numbered and reserved spots are not for students.
- I understand that I am not permitted to park in the East parking lot, or at the neighboring business parking lot.
- I understand that garbage bins are provided in the parking lot and that I will dispose of garbage appropriately.

**NOTE:** Students and visitors who park in the parking lot do so at their own risk.

## - ACADEMICS -

### COURSE SELECTION:

Grade 9 students going into grade 10 may enroll in CALM, HCS3010, HCS3000, AGR3000 and Phys Ed. Those classes are also available for students in grade 10, 11 and 12. All courses are self-directed and posted in Google Classroom, except for Phys Ed 10. No prerequisites are needed.

Course	Credits	Information
Phys Ed 10	3	Field trip based experience. A fee of approximately \$400 is required.
CALM and CALM K&E Career and Life Management	3	Mandatory for a High School Diploma.
HCS3010 Workplace Safety Practices	1	Workplace Safety Practices is to give students the basic practical knowledge in preparing for off-campus education and a safe work experience.
HCS3000 Workplace Safety Systems	1	Students gain the attitudes, knowledge and skills related to workplace health and safety and examine relevant legislation required in the workplace. (Prerequisite to any Work Experience credits)
AGR3000 Agriculture Safety	1	Students recognize and assess the hazards and manage the risks of working in agriculture.
Bundle 1 (CALM - HCS3000 - HCS3010)	5	Includes all three courses.
Bundle 2 CALM - HCS3000 - HCS3010 - Phys Ed 10	8	Includes all four courses. A fee of approximately \$400 is required for Phys Ed 10.
Bundle 3 CALM - Phys Ed 10	6	Includes both courses. A fee of approximately \$400 is required for Phys Ed 10.

Current Grade 10, 11, and 12 students can take ONE core course OR non-core courses listed above or below during Summer School (10 credits maximum).

Core Courses	Credits	Grade 10	Grade 11	Grade 12
English Language Arts	5	10-1, 10-2	20-1, 20-2	30-1, 30-2
English Language Arts K&E	5	10-4	20-4	30-4
Mathematics	5	10C, 10-3	20-1, 20-2, 20-3	30-1, 30-2, 30-3, 31
Mathematics K&E	5	10-4	20-4	
Biology	5		Biology 20	Biology 30
Chemistry	5		Chemistry 20	Chemistry 30
Physics	5		Physics 20	Physics 30
Science	5	SCI10, SCI14	SCI20, SCI24	SCI30
Science K&E	5	Science 10-4	Science 20-4	
Social Studies	5	10-1, 10-2	20-1, 20-2	30-1, 30-2
Social Studies K&E	5	10-4	20-4	

Other courses offered are listed below but not limited to:

Agriculture 3000

Forensic Science 25 & 35

Psychology - General, Abnormal, and Personal

Work Experience, Registered Apprenticeship (RAP) and more.

You can see the entire list [HERE](#).

### **REQUIREMENTS FOR COMPLETION OF HIGH SCHOOL**

<b>ALBERTA HIGH SCHOOL DIPLOMA: GRADUATION REQUIREMENTS</b>
<p>The requirements indicated in this chart are the minimum requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.</p>
<p><b>100 CREDITS INCLUDING THE FOLLOWING:</b></p>
<p>ENGLISH LANGUAGE ARTS - 30 LEVEL (ENGLISH LANGUAGE ARTS 30-1 OR 30-2)</p> <p>SOCIAL STUDIES - 30 LEVEL (SOCIAL STUDIES 30-1 OR 30-2)</p> <p>MATHEMATICS - 20 LEVEL (MATHEMATICS 20-1, 20-2 OR 20-3)</p> <p>SCIENCE - 20 LEVEL (SCIENCE 20, SCIENCE 24, BIOLOGY 20, CHEMISTRY 20 OR PHYSICS 20)</p> <p>PHYSICAL EDUCATION 10</p> <p>CAREER AND LIFE MANAGEMENT (CALM)</p>
<p><b>10 CREDITS IN ANY COMBINATION FORM</b></p>
<ul style="list-style-type: none"><li>❖ Career and Technology Studies (CTS) courses.</li><li>❖ Fine Arts courses.</li><li>❖ Second Languages courses.</li><li>❖ Physical Education 20 and/or 30.</li><li>❖ Knowledge and Employability courses.</li><li>❖ Registered Apprenticeship Program courses.</li><li>❖ Locally developed courses in CTS, Fine Arts, Second Languages or Knowledge and Employability occupational courses.</li></ul>
<p><b>10 CREDITS IN ANY 30-LEVEL COURSES, IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE</b></p>

These courses may include:

- ❖ 30-level locally developed courses.
- ❖ Advanced level (3000 series) in CTS courses.
- ❖ 30-level Work Experience courses.
- ❖ 30-level Knowledge and Employability courses.
- ❖ 30-level Registered Apprenticeship Program courses.
- ❖ 30-level Green Certificate Specialization courses.
- ❖ Special Projects 30.

Students who are enrolled in Knowledge and Employability are working towards a Certificate of High School Achievement.

**CERTIFICATE OF HIGH SCHOOL ACHIEVEMENT REQUIREMENTS**

The requirements indicated in this chart are the minimum requirements for a student to attain a Certificate of High School Achievement. The requirements for entry into post- secondary institutions and workplaces may require additional and/or specific courses.

**80 CREDITS INCLUDING THE FOLLOWING**

ENGLISH LANGUAGE ARTS 20-2 OR 30-4

MATHEMATICS 10-3 OR 20-4

SCIENCE 14 OR 20-4

SOCIAL STUDIES 10-2 OR 20-4

PHYSICAL EDUCATION 10 (3 CREDITS)

CAREER AND LIFE MANAGEMENT (3 CREDITS)

**5 CREDITS IN:**

- ❖ 30-level Knowledge and Employability occupational course or,
- ❖ Advanced level (3000 series) in Career and Technology Studies courses or,
- ❖ 30-level locally developed course with an occupational focus.

**AND 5 CREDITS IN:**

- ❖ 30-level Knowledge and Employability Workplace Practicum course or,
- ❖ 30-level Work Experience course or,
- ❖ 30-level Green Certificate course or Special Projects 30.

**OR 5 CREDITS IN:**

- ❖ 30-level Registered Apprenticeship Program (RAP) course.



## **ALBERTA EDUCATION INFORMATION SITE**

Information on what your child will be learning specifically is available on Alberta Education's website. You can check here for a quick guide:

<http://www.learnalberta.ca/content/mychildslearning/>

## **HOMEWORK**

Students are personally responsible for obtaining and completing homework assignments when missing classes. Parents/students should check Google Classroom and PowerSchool SIS to obtain information about missed work. Further information can be obtained from the classroom teacher and the course outline.

## **ASSESSMENT POLICY**

### *Philosophy Statement:*

The staff at Sturgeon Public Summer School believe that the purpose of assessment is to gather information about student progress in order to improve learning and teaching. Assessment provides students, parents and teachers with an accurate picture of student performance in relation to the goals and objectives of the Alberta Program of Studies. This assessment will help inform students, parents and teachers about what needs to come next.

1.0 Responsibilities and expectations of staff, students and parents/guardians relating to assessment:

1.1 The staff will:

- Provide a high level of professional instruction.
- Provide opportunities for all students to grow academically, socially, emotionally and physically.
- Communicate clearly defined criteria for all courses and how marks are determined as the term progresses.
- Provide an overview of the assessment plan for each course to students and parents at the start of the term.
- Provide appropriate opportunities for students to demonstrate learning, using a variety of formative and summative assessments.
- Maintain thorough & accurate records detailing student achievements and challenges.
- Use a variety of assessment tools to reach a summative grade.
- Communicate school/student information, progress and achievements using PowerSchool SIS as the primary source of communication.
- Communicate daily homework and daily topics via Google Classroom.

## 1.2 Students will:

- Attend classes regularly and punctually, online and/or in person.
- Come to class prepared to work and learn with the proper materials and an attitude that fosters success and achievement.
- Follow school and district policies and regulations regarding behavior and conduct.
- Complete homework and assignments on time.
- Demonstrate pride in completed work by ensuring that all assignments show their highest levels of achievement and learning.
- Exhibit respect for themselves and others and demonstrate self-discipline.
- Actively seek to acquire the skills, knowledge, and attitudes of the Alberta Program of Studies.
- Ask for help when appropriate and attend scheduled help sessions as needed/required.
- Actively participate in self-reflection, goal-setting and other formative assessment activities.

## 1.3 Parents/guardians are encouraged to:

- Ensure their child gets to school daily and on time.
- Provide the time and place for daily homework.
- Show support for school and district policies and regulations.
- Actively monitor and encourage student progress by checking the PowerSchool SIS Parent Portal.
- Communicate with staff regarding their child's progress.

## 2.0 Assessment Practices

The purpose of assessment is to gather information about student progress in order to improve learning and teaching. Information related to assessment is communicated in a clear manner to students, parents and teachers.

Assessment provides students, parents and teachers with an accurate picture of student performance in relation to the goals and objectives of the Alberta Program of Studies. Staff may engage in three types of assessment:

- 2.1 Formative Assessment provides ongoing information to help teachers and students determine what is required to improve knowledge and skills. It can provide practice in applying, demonstrating and extending knowledge, skills, and attitudes.
- 2.2 Summative Assessment is meant to provide information about progress and achievement. This information is posted on the Parent Portal. Summative assessments are secured meaning they are not released to students.

- 2.3. Diagnostic Assessment is meant to provide information about a student's prior learning. It may help to identify a student's strengths or areas of concern, allowing a teacher to make informed decisions about program planning for the student. This information is communicated to families in a parent conference.

Based on meaningful and clear assessment practices, students are:

- Engaged and empowered in their learning process.
- Actively participating in the assessment of their work. Assessment tasks provide them with information that they can use for self-reflection and self-evaluation. This assists students in taking responsibility for their work and in becoming life-long learners. For students to progress, they must take ownership for their learning.

### 3.0 Rewrites

- Students will not normally have the opportunity to re-write major tests or re-do major assignments as these summative assessments are a measure of student learning over a period of time. However, in the event that a student's performance on a summative assessment task is inconsistent with their performance in the unit of study, the teacher may allow the student to rewrite the test or re-do the assignment. The student must initiate this process with their teacher.
- Students may be given the opportunity to write missed summative assessments under extenuating circumstances as determined by school personnel.

### 4.0 Work not handed in (NHI)

Teachers will assign clear deadlines and expectations for assignments and other learning activities related to their courses. Students will be responsible for these deadlines and will organize their time appropriately for the completion of these tasks. Should a student not hand in an assignment, they will have their mark recorded as NHI (Not Handed In). This mark will be calculated as a zero in their final grade until such time as they meet with the teacher to discuss any process necessary for handing in their late assignment. Throughout this process, the teacher will use all means at their disposal to encourage the student to complete the assignment within the department specific timelines. They may:

- Post the NHI on the PowerSchool SIS Parent Portal
- Encourage the student to complete the assignment
- Provide an alternative for tutoring/extra help
- Call home
- Email home
- Call in the school counselor
- Call in school administration

## **FINAL EXAMS (in person)**

Sturgeon Public Summer School believes that the purpose of exam week is to provide formal time for the students to maximize their achievement on their final exams. Sturgeon Public Summer School will not reschedule final exams for avoidable absences such as vacations, working at a place of employment, or other avoidable reasons. Because circumstances vary, each case will be considered on its own merit. The final decision will be made by the school administration.

## **Non-Diploma Exams**

- a) Supervising teachers will take attendance during final exams and the office staff will phone home if a student is missing. The student must make an attempt to come in to write the exam within one hour of the start time.
- b) If the student is unable to come in on the day of the exam due to extenuating circumstances (illness with medical note, bereavement), the student's parent/guardian must contact the school as soon as possible.

**Diploma Exams** are written at an alternate location in August 2024. Location for this year is at Lorne Akins Junior High, 4 Fairview Boulevard, in St. Albert. Consult your teacher or the schedule here for dates and times. [Diploma Schedule](#)

Grades earned during Summer School will be included on all high school transcripts. You will not receive a report card, but can check grades in powerschool.

## **PARENTAL REVIEW OF EXAMS**

If a parent wishes to review a final or a unit exam (with the exception of diploma exams), the following process must be followed:

- (a) Parents should be clear on the purpose of the review.
- (b) Unit and final exams must be reviewed by parents by the last operational day of Summer School.
- (c) During the review, no written notes or photocopying shall take place.
- (d) All reviews must be in the presence of the teacher and/or an administrator.

## **MARKS APPEAL PROCESS**

Students who wish to appeal a final mark should first discuss the situation with the teacher concerned. If the matter is not resolved, then the student must submit a request by email to the Principal for a ruling. All appeals to the Principal must be **submitted by July 29<sup>th</sup>, 2024 at 4:00 pm.**

## **PROGRESS REPORTING**

All grades will be provided digitally through the PowerSchool SIS Parent Portal. Parents and students are encouraged to log on to the PowerSchool SIS Parent Portal <https://sps.powerschool.com/public/home.html>. It is accessible 24 hours a day on our school website to regularly review student's academic progress. Parents may contact their child's teachers via email or make an appointment to see any teacher at any time.

## **Work experience, Registered Apprenticeship Program, and Dual Credit**

Work experience, Registered Apprenticeship Program (RAP), and Dual Credit provide opportunities for career exploration.

- This is for students to move ahead with career transitions.
- Students may apply and have the opportunity to earn high school credits when approved.
- Students need to have good standing in attendance, citizenship and effort.

Students can see a counselor by making an appointment or on a drop-in basis. To make an appointment with one of the counselors, email the counselors directly or phone 780-973-3301.

## **AWARDS AND SCHOLARSHIPS**

Numerous awards and scholarships are awarded each fall, some are described below. Students are encouraged to check with the Student Services Department during the regular school year for more details. Students and parents are also encouraged to check the following websites for additional information on scholarships: [www.alis.gov.ab.ca](http://www.alis.gov.ab.ca), [www.sturgeon.ab.ca/division/scholarships](http://www.sturgeon.ab.ca/division/scholarships) [www.studentawards.com](http://www.studentawards.com), [www.scholarshipscanada.com](http://www.scholarshipscanada.com).

## - CODE OF CONDUCT -

Student Responsibilities according to Section 31 of the Education Act:

A student, as a partner in education, has the responsibility to:

- (a) attend school regularly and punctually,
- (b) be ready to learn and actively engage in and diligently pursue the student's education,
- (c) ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,
- (d) respect the rights of others in the school,
- (e) refrain from, report and not tolerate bullying or bullying behavior directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means,
- (f) comply with the rules of the school and the policies of the board,
- (g) cooperate with everyone authorized by the board to provide educational programs and other services,
- (h) be accountable to the student's teachers and other school staff for the student's conduct,
- (i) positively contribute to the student's school and community.

Parent responsibilities, according to Section 32 of the Education Act, include the responsibility to:

- (a) act as the primary guide and decision-maker with respect to the child's education,
- (b) take an active role in the child's educational success, including assisting the child in complying with section 31,
- (c) ensure that the child attends school regularly,
- (d) ensure that the parent's conduct contributes to a welcoming, caring, respectful and safe learning environment,
- (e) co-operate and collaborate with school staff to support the delivery of services to the child,
- (f) encourage, foster and advance collaborative, positive and respectful relationships with teachers, principals, other school staff and professionals providing supports and services in the school,
- (g) engage in the child's school community.

## **STUDENT DRESS CODE**

Student dress must:

- Conform with established health and safety requirements for the intended activity (health and physical education classes, science and chemistry classes, sporting events, HCS courses, etc.).
- Respect the Board's intent to sustain a community that is positive, equitable, accepting and inclusive of a diverse range of social and cultural identities.
- Not promote offensive, lewd, vulgar or obscene images or language, including profanity, hate and pornography.
- Not promote, nor could not be construed as or include content that is discriminatory or that reasonably could be construed as defamatory, threatening, harassing or promoting bias, prejudice or hate.
- Not symbolize, suggest, display or reference: tobacco, cannabis, alcohol, drugs or related paraphernalia, no promotion or incitement of violence or any illegal conduct or criminal activities.
- Not interfere with the safe operation of the school.

## **PERSONALLY OWNED ELECTRONIC DEVICES**

- Cell phones are turned off in class unless directed by the teacher.
- If a student persists with cell phone use in class, they will be required to leave their phone in their locker or in their vehicle.
- Students are not permitted to use their phones to take pictures or videos in the washrooms or locker rooms.
- Students are not permitted to take pictures, videos or audio recordings of students and staff without prior permission.

## **ACADEMIC MISCONDUCT**

Plagiarism and cheating are serious offenses.

Plagiarism includes but is not limited to:

- Submitting or presenting work that was done by someone else.
- Submitting work that is taken from another source and not referenced properly.
- Submitting work in one course that has already been submitted/assessed in another course.
- Submitting work that is copied from another person.
- Allowing someone to submit your work as their own.

Cheating on tests or examinations includes but is not limited to:

- Communicating with other students during the assessment.
- Bringing unauthorized materials or devices into the exam room.
- Attempting to read another student's answers.
- Leaving your exam paper exposed.
- Using unauthorized technology.
- Providing or gaining access to questions and/or answers for a test or assignment in advance.

Parents will be notified and an investigation will be started. Consequences may include a mark of zero to be awarded. A record of the incident will be kept and repeat offenses will be dealt with by school administration.

### **HARASSMENT - VERBAL OR PHYSICAL**

Harassment is any conduct that threatens, intimidates, undermines, torments, frustrates or provokes a reaction from a person. Slurs based on race, gender, sexual orientation, religion, or culture will not be tolerated. Disciplinary action will include contact with the parent/guardian, detentions and/or out of school suspension. Serious offenses may lead to a recommendation for expulsion or involvement of the RCMP

### **FROSHING**

"Froshing" of students and student-athletes is prohibited at Sturgeon Public Summer School. If a student froshes another student which: (1) insults the student, (2) decreases a positive school climate and/or (3) results in damage to school, public or private property, then that person may be charged by the RCMP with "willful damage" or "mischief" and/or be suspended. Repeat or flagrant offenses may result in expulsion.

### **PHYSICAL ALTERCATION**

We believe in a safe and caring learning environment and believe that physical altercations, such as fighting, are counterproductive to the major purposes of an educational institution. Students who engage in physical altercations, encourage, watch, videotape or photograph an altercation may be faced with a range of consequences which may include transfer of the student to the custody of parents, suspension from school, expulsion from school, or involvement of law enforcement agencies. This policy is in effect during school hours, for all school sponsored activities on and off school property. If the altercation happened outside of school hours but has impacted the learning environment of Sturgeon Public Summer School the policy is also in effect.



## **WEAPONS**

Any student found in possession of a weapon or replica of a weapon, whether on their person, in their vehicle, or in their locker or desk, may be suspended and/or recommended for expulsion. The item in question will be confiscated. Students should not bring multi-tools or pocket knives to school.

NOTE: A weapon is anything used, designed to be used, or intended for use in causing injury or death to any person, or for the purpose of threatening or intimidating any person.

## **VANDALISM**

We are proud of our school and want to ensure that vandalism does not occur. The willful and malicious destruction of property will not be tolerated. Students caught damaging school property will be required to pay for damages; may be reported to the police; suspended from school; or, in some instances, may be recommended for expulsion from school. Our students are our ambassadors and act as proud citizens of our school. We rely upon students to take ownership of the school climate and environment. Any student who wishes to report any type of concern or share pertinent information is encouraged to speak to one of the administrators or counselors that are in a position to respond accordingly, who will treat the information as confidential.

## **ILLEGAL, RESTRICTED OR PROHIBITED SUBSTANCES**

It is the belief of Sturgeon Public Summer School that these substances are counterproductive to the major purposes of an educational institution. Therefore, any students found in possession of, involved with, or using these substances will be disciplined. The use, possession, or distribution of these substances while under the school's jurisdiction may result in one or more of the following: transfer of the student to the custody of parents, suspension from school, recommendation for expulsion from school, or involvement of law enforcement agencies. These substances will be confiscated and not returned. This policy is in effect for all school sponsored activities on and off school property. Sturgeon Public Summer School follows [Sturgeon Public Schools Policy 900](#) Student Conduct and Discipline in this regard.

These substances include but are not limited to: alcohol, tobacco and tobacco products, e-cigarettes and vaporizers, cannabis/cannabis products, drug paraphernalia, and any other illegal, restricted or prohibited substances.