



Date: August 28, 2024 **Agenda Item:** 7.4
To: Board of Trustees
From: Shawna Warren, Superintendent
Originator(s): Shawna Warren, Superintendent
Governance Policy: [Board Policy 700: Superintendent of Schools](#)
Additional Reference: [Board Policy 220: Appendix A - Code of Ethics](#)
Education Act: Section 139(1)(2)
Freedom of Information and Protection of Privacy Act
Assurance Domain: Learning Supports
Governance

Superintendent Leadership Quality Standard (SLQS)

SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):
School Authority Operations and Resources

Subject: **2024-2025 Superintendent Discretionary Fund**

Purpose:

For information.

Background:

The expenditure of school funds is a public trust and the Board must ensure that all such funds are expended efficiently, economically and in the best interest of the students and electors of the Division (Policy 220: Appendix A - Code of Ethics).


The Superintendent strategically allocates resources in the interests of all students and ensures effective alignment of human resources with the Division’s goals and priorities (SLQS #6).

As part of the budget process, a certain amount of dollars are allocated annually in a budget section titled “Superintendent Discretionary”. For the 2024-2025 school year, the total budgeted dollar amount allocated in the Superintendent’s Discretionary Fund is \$312,510 for staffing and non-staffing emergent priorities.

The Superintendent Discretionary Fund is a dollar amount set aside to support schools with additional staffing and/or resource requirements that arise after the budget has been approved. To date, for the 2024-2025 school year, the following resources have been allocated using Superintendent Discretionary Fund dollars:



- Additional Administrative Allowance funding to add a second Vice Principal at Four Winds Public School to support the growing population, student complexity and ensure student success.
- BACS 0.17FTE Learning Support Lead (LSL) teacher allocation to support complex student needs.

2024 -2025 Superintendent Discretionary				Budget \$312,510		
 As at July 5, 2024		Total Committed to Student Success		\$33,881		
		Total Available		\$278,629		
Budget Item Description	Date	# FTE	# of months	Cost	Budgeted	Available
Direct staffing to schools (K- 12)				\$ 33,881	\$ 312,510	\$ 278,629
Teachers Avg Cost: \$111,067	Totals:	0.17		\$ 33,881		
Four Winds - additional VP Allowance	May 29, 2024			\$ 15,000		
BACS - additional 0.17 FTE support	Jul 05, 2024	0.17	10.00	\$ 18,881		

Administration is prepared to respond to questions at the August 28, 2024, Public Board meeting.

Attachment(s):

Not applicable.