



Trustee Expense Form

2024-2025 School Year

*ALL CLAIMS MUST BE SUPPORTED BY ORIGINAL RECEIPTS

Name: Cindy Briggs

EXPENSES

DATE	DESCRIPTION (Explain Item and purpose of item: Example - Pencil crayons for Art Grade 2 Class)	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
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				-	
				-	
				-	
TOTAL EXPENSES		-	-	-	

MILEAGE

DATE	KM Driven \$0.70/KM	DESCRIPTION	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
Sept. 8	6.0	Bon Accord Community Connect	4.00	0.20	4.20	426-400-555-000-21 - Mileage
Sept.9	36.0	Central Office Policy Meeting	24.00	1.20	25.20	426-400-555-000-21 - Mileage
Sept.10	6.0	Lilian Schick and BACS School Visit	4.00	0.20	4.20	426-400-555-000-21 - Mileage
Sept 12,13	72.0	Board Retreat Central Office	48.40	2.40	50.40	426-400-555-000-21 - Mileage
Sept.16	36.0	Community Service Advisory Board Sturgeon County	24.00	1.20	25.20	426-400-555-000-21 - Mileage
Sept. 18	82.0	Chamber of Commerce St Albert Mayor Address	54.67	2.73	57.40	426-400-555-000-21 - Mileage
Sept.20	36.0	CUPE Negotiation	24.00	1.20	25.20	426-400-555-000-21 - Mileage
Sept.21	42.0	Legal Community Connect	28.00	1.40	29.40	426-400-555-000-21 - Mileage
Sept. 23	36.0	September Public Board Meeting and CoW	24.00	1.20	25.20	426-400-555-000-21 - Mileage
Sept.23	6.0	Lilian Schick School Council	4.00	0.20	4.20	426-400-555-000-21 - Mileage
Sept.24	42.0	Legal School Breakfast and Meet the TEAM	28.00	1.40	29.40	426-400-555-000-21 - Mileage
Sept.24	6.0	Bon Accord School Council	4.00	0.20	4.20	426-400-555-000-21 - Mileage
Sep.26	42.0	Legal School Council	28.00	1.40	29.40	426-400-555-000-21 - Mileage
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TOTAL MILEAGE	448.0		299.07	14.93	313.60	

TOTAL THIS PAGE		299.07	14.93	313.60
TOTAL ALL PAGES				



October 1, 2024
Date

Oct. 9/2024
Date