



Date: October 23, 2024 **Agenda Item:** 7.2
To: Board of Trustees
From: Shawna Warren, Superintendent
Originator(s): Sean Nicholson, Associate Superintendent, Corporate Services
Subject: **Camilla Storage Facility Approval**

Recommended Motion:

THAT the Board of Trustees approve option number two of the Facilities Camilla Storage Options requesting the use of \$85,000 from capital reserves to cover the amount of the Basic Garage Package (option 2) as presented at the October 23, 2024, Public Board meeting.

Background:

At the June 19, 2024, Public Board Meeting the Board approved that a maximum of \$135,000 of capital reserves be allocated to the Camilla Storage Facility:

046/2024 - Moved by Trustee Oatway-McLay that the Board of Trustees approve \$135,000 of capital reserves to be allocated to the construction of the Camilla Storage Facility.

Amended Motion 046/2024

046/2024 - Moved by Trustee Pequin that the Board of Trustees approve to a maximum of \$135,000 of capital reserves to be allocated to the Camilla Storage Facility.

CARRIED UNANIMOUSLY

This motion was presented to the Board of Trustees at the June 19, 2024, Public Board meeting in response to the Board’s direction for an update on the Camilla Storage Facilities project that was approved at the February 23, 2022, Public Board meeting. The approved motion from the February 23, 2022, Public Board meeting is included below for reference.

At the February 23, 2022, Public Board meeting, the Board of Trustees approved the following motion:

“That the Board of Trustees approve the prioritized list of Capital Projects & Access to \$540,000 in Capital Reserves as presented at the February 23, 2022, Public Board meeting.

This approval was for a list of six projects:

PROJECT	COST ESTIMATE
NAMAO – HOME ECONOMICS ROOM	\$150,000
CAMILLA – FENCING OF PROPERTY	\$100,000
CAMILLA AND FOUR WINDS – STORAGE FACILITIES	\$100,000
LILIAN SCHICK - SIDEWALKS	\$100,000
STURGEON HEIGHTS – SIDEWALKS	\$60,000
REDWATER & GIBBONS – FRONT ENTRANCE DESIGN	\$30,000
TOTAL FUNDING FROM RESERVES	\$540,000

CAMILLA AND FOUR WINDS – STORAGE FACILITIES:

\$100,000 was allocated to build two storage facilities, one at Camilla School and the other at Four Winds School. The construction of the Four Winds storage facility ended up with a final cost of \$130,000, leaving no money for the Camilla storage facility.

Facilities has prepared three estimates with three different building options for this project. Facilities recommends option two - Basic Garage Package for \$85,000. Option two will support the school in ensuring a safe and secure storage facility that is sustainable and energy efficient.

Status & Relationship to Superintendent Leadership Quality Standard (SLQS):

This report aligns with the [SLQS](#) in the following way:

COMPETENCY: (4) Leading Learning
INDICATORS: e. ensuring that staff have access to resources, programs and expertise to support them in meeting their professional responsibilities and in addressing the learning needs of all students.

COMPETENCY: (6) School Authority Operations and Resources
INDICATORS: a. providing direction on fiscal and resource management in accordance with all statutory, regulatory and school authority requirements; and
 e. establishing data-informed strategic planning and decision-making processes that are responsive to changing contexts.

COMPETENCY: (7) Supporting Effective Governance
INDICATORS: e. ensuring that the board’s fiscal and resource management is in accordance with all statutory, regulatory and board requirements.

Governance Implications:

[Education Act](#)

Board responsibilities

33(1)(i)] A Board, as a partner in education, has the responsibility to (i) ensure effective stewardship of the board’s resources

[Policy 225: Role of the Board](#)

Resource Stewardship

The Board shall ensure effective stewardship of the Board’s resources [Education Act s. 33(1)(i)]. Specifically, the Board: 49. Approve the transfer of funds to/from operating and capital reserves

Administration is prepared to respond to questions at the October 23, 2024, Public Board meeting.

Attachment(s):

1. Camilla Storage Facility Options

Camilla Storage Facility Options

	Description	Details	Costs
1.	Four Door Shipping Container	<ul style="list-style-type: none"> ● No heat, ● No lights or ● No power ● Gravel pad 	\$16,500
2.	Basic Garage Package <i>(Recommendation)</i>	<ul style="list-style-type: none"> ● Oriented strand board (Plywood on walls) ● No interior paint ● Basic Electrical (Required by Code) ● No alarm ● Vinyl siding 	\$85,000
3.	Elite Garage Package (Similar to Four Winds)	<ul style="list-style-type: none"> ● All lighting ● Basic Electrical (Required by Code) and additional plugs as needed. ● Heating ● Drywall walls and ceiling ● Hardie plank siding ● Painted finishes ● Two garage doors ● Extend asphalt driveway ● Concrete pads at exterior doors 	\$135,000