

Report 3120

Expense Report

Run Date: 11/1/2024

Run by: Krystal Bryant

Time: 10:25 AM

Header Note:



Cardholder Name: TASHA OATWAY-MCLAY XXXXXXXXXX Current Status: Unsubmitted
 Date: 10/25/2024 1:03:00 PM
 Expense Report ID: 0013010729 Current Recipient: Krystal Bryant
 Expense Report Name: 31 Oct 2024 TASHA OATWAY-MCLAY XXXXXXXXXX Location: STURGEON SCHOOL DIVISION (00002244)

Summary Information

Date Range: 10/1/2024 - 10/31/2024 Memo-Posted Transactions: \$1,712.52
 Description: Grand Total: \$1,712.52
 Destination:

Memo-Posted Transactions:

Date Occurred	Date Posted	Merchant	Original Amount	Settlement Amount	Split Amount
10/18/2024	10/21/2024	DOUBLETREE HOTELS	\$379.46	\$379.46	
	Purchase ID	690370			
		17.40 423-400-554-000-21			
		Hotel - Trustee Murray-Elliott - PSBAA FGM - October 16 & 17, 2024			
10/18/2024	10/21/2024	DOUBLETREE HOTELS	\$384.41	\$384.41	
	Purchase ID	690372			
		17.40 423-400-556-000-21			
		Hotel + Internet Access - Chair Oatway-McLay - PSBAA FGM - October 16 & 17, 2024			
10/18/2024	10/21/2024	DOUBLETREE HOTELS	\$189.73	\$189.73	
	Purchase ID	690374			
		8.70 423-400-559-000-21			
		Hotel - Trustee Buga - PSBAA FGM - October 17, 2024			
10/18/2024	10/21/2024	DOUBLETREE HOTELS	\$189.73	\$189.73	
	Purchase ID	690376			
		8.70 423-400-557-000-21			
		Hotel - Trustee Pequin - PSBAA FGM - October 17, 2024			
10/18/2024	10/21/2024	DOUBLETREE HOTELS	\$379.46	\$379.46	
	Purchase ID	690381			

Expense Report

Run by: Krystal Bryant

Time: 10:25 AM

17.40 423-400-555-000-21

Hotel - Trustee Briggs - PSBAA FGM - October 16 & 17, 2024

10/18/2024	10/21/2024	DOUBLETREE HOTELS	\$189.73	\$189.73
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Purchase ID 690375
8.70 423-400-553-000-21

Hotel - Trustee Dwyer - PSBAA FGM - October 17, 2024

Memo-Posted Transactions Totals	Count:6	Total:\$1,712.52
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Expense Report History

Status	Date/Time	User Name	Business Unit	Notes
Incomplete	10/21/2024 10:45:00 PM	Krystal Bryant	STURGEON SCHOOL DIVISION	
Unsubmitted	10/25/2024 1:03:00 PM	Krystal Bryant	STURGEON SCHOOL DIVISION	

Expense Report Summary

Reimbursable Total	\$0.00
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Signatures	
<p>Tasha Oatway-McLay, Board Chair</p> <hr/> <p>Print Cardholder Name</p> <p>Stacey Buga, Vice Chair</p> <hr/> <p>Print Approver Name</p>	<div style="background-color: black; width: 100%; height: 100%;"></div> <p>11/6/24</p> <hr/> <p>Date</p> <p>11/6/24</p> <hr/> <p>Date</p>



DOUBLETREE BY HILTON WEST EDMONTON
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 ,
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MURRAY-ELLIOTT, TRISH

XX

XX AB XX

CANADA

Room No: 1411/NQ
 Arrival Date: 10/16/2024 4:14:00 PM
 Departure Date: 10/18/2024 10:30:00 AM
 Adult/Child: 1/0
 Cashier ID: CCRUZ122
 Room Rate: 169.00
 AL:
 HH #
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 465839 A

Confirmation Number: 97034946

DOUBLETREE BY HILTON WEST EDMONTON 10/22/2024 7:14:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/16/2024	GUEST ROOM	RAPA	3273793	\$169.00		
10/16/2024	AB TOURISM LEVY	RAPA	3273793	\$6.96		
10/16/2024	DMF	RAPA	3273793	\$5.07		
10/16/2024	GST	RAPA	3273793	\$8.70		
10/17/2024	GUEST ROOM	RAPA	3274894	\$169.00		
10/17/2024	AB TOURISM LEVY	RAPA	3274894	\$6.96		
10/17/2024	DMF	RAPA	3274894	\$5.07		
10/17/2024	GST	RAPA	3274894	\$8.70		
10/18/2024	██████████	GURPARG AT	3275289		(\$379.46)	
BALANCE						\$0.00

	Revenue	Tax
Total Invoice Amount	\$338.00	\$41.46

GST# 74111-4326 RT0001

423-400-554-000-21



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OATWAY-MCLAY, TASHA



Room No: 1414/NQ
 Arrival Date: 10/16/2024 5:18:00 PM
 Departure Date: 10/18/2024 11:27:00 AM
 Adult/Child: 1/0
 Cashier ID: KPAÑOPIO
 Room Rate: 169.00
 AL:
 HH # 1484085533 BLUE
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 465848 A

Confirmation Number: 90262403

DOUBLETREE BY HILTON WEST EDMONTON 10/23/2024 3:10:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/16/2024	GUEST ROOM	RAPA	3273796	\$169.00		
10/16/2024	AB TOURISM LEVY	RAPA	3273796	\$6.96		
10/16/2024	DMF	RAPA	3273796	\$5.07		
10/16/2024	GST	RAPA	3273796	\$8.70		
10/17/2024	INTERNET ACCESS	LINTR	3274105	\$4.95		
10/17/2024	GUEST ROOM	RAPA	3274897	\$169.00		
10/17/2024	AB TOURISM LEVY	RAPA	3274897	\$6.96		
10/17/2024	DMF	RAPA	3274897	\$5.07		
10/17/2024	GST	RAPA	3274897	\$8.70		
10/18/2024		GURPARG AT	3275341		(\$384.41)	
BALANCE						\$0.00

	Revenue	Tax
Total Invoice Amount	\$342.95	\$41.46

GST# 74111-4326 RT0001

423-400-556-000-21



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BUGA, STACEY



Room No: 1208/NQ
 Arrival Date: 10/17/2024 12:22:00 PM
 Departure Date: 10/18/2024 10:48:00 AM
 Adult/Child: 1/0
 Cashier ID: KPAOPIO
 Room Rate: 169.00
 AL:
 HH #
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 465861 A

Confirmation Number: 92122339

DOUBLETREE BY HILTON WEST EDMONTON 10/23/2024 3:13:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/17/2024	GUEST ROOM	RAPA	3274855	\$169.00		
10/17/2024	AB TOURISM LEVY	RAPA	3274855	\$6.96		
10/17/2024	DMF	RAPA	3274855	\$5.07		
10/17/2024	GST	RAPA	3274855	\$8.70		
10/18/2024		JPALOME ROORTEG A	3275284		(\$189.73)	
				BALANCE		\$0.00

	Revenue	Tax
Total Invoice Amount	\$169.00	\$20.73
GST# 74111-4326 RT0001		

423-400-559-000-21



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PEQUIN, JANINE



Room No: 1402/NQ
 Arrival Date: 10/17/2024 2:35:00 PM
 Departure Date: 10/18/2024 1:35:00 PM
 Adult/Child: 1/0
 Cashier ID: KPAPIO
 Room Rate: 169.00
 AL:
 HH #
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 465851 A

Confirmation Number: 91840323

DOUBLETREE BY HILTON WEST EDMONTON 10/23/2024 3:14:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/17/2024	GUEST ROOM	RAPA	3274885	\$169.00		
10/17/2024	AB TOURISM LEVY	RAPA	3274885	\$6.96		
10/17/2024	DMF	RAPA	3274885	\$5.07		
10/17/2024	GST	RAPA	3274885	\$8.70		
10/18/2024		JPALOME ROORTEG A	3275411		(\$189.73)	
				BALANCE		\$0.00

	Revenue	Tax
Total Invoice Amount	\$169.00	\$20.73

GST# 74111-4326 RT0001

423-400-557-000-21



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BRIGGS, CINDY

XX

XX AB XX

CANADA

Room No: 1302/NQ
 Arrival Date: 10/16/2024 3:42:00 PM
 Departure Date: 10/18/2024 1:30:00 PM
 Adult/Child: 1/0
 Cashier ID: KPAOPIO
 Room Rate: 169.00
 AL:
 HH #
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 465845 A

Confirmation Number: 96793026

DOUBLETREE BY HILTON WEST EDMONTON 10/23/2024 3:15:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/16/2024	GUEST ROOM	RAPA	3273768	\$169.00		
10/16/2024	AB TOURISM LEVY	RAPA	3273768	\$6.96		
10/16/2024	DMF	RAPA	3273768	\$5.07		
10/16/2024	GST	RAPA	3273768	\$8.70		
10/17/2024	GUEST ROOM	RAPA	3274867	\$169.00		
10/17/2024	AB TOURISM LEVY	RAPA	3274867	\$6.96		
10/17/2024	DMF	RAPA	3274867	\$5.07		
10/17/2024	GST	RAPA	3274867	\$8.70		
10/18/2024	██████████	JPALOME ROORTEG A	3275408		(\$379.46)	
BALANCE						\$0.00

	Revenue	Tax
Total Invoice Amount	\$338.00	\$41.46

GST# 74111-4326 RT0001

423-400-555-000-21



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DWYER, JOE



Room No: 1305/NQ
 Arrival Date: 10/17/2024 12:42:00 PM
 Departure Date: 10/18/2024 11:21:00 AM
 Adult/Child: 1/0
 Cashier ID: KPAÑOPIO
 Room Rate: 169.00
 AL:
 HH #
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 465849 A

Confirmation Number: 96818403

DOUBLETREE BY HILTON WEST EDMONTON 10/23/2024 3:14:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/17/2024	GUEST ROOM	RAPA	3274870	\$169.00		
10/17/2024	AB TOURISM LEVY	RAPA	3274870	\$6.96		
10/17/2024	DMF	RAPA	3274870	\$5.07		
10/17/2024	GST	RAPA	3274870	\$8.70		
10/18/2024		JPALOME ROORTEG A	3275336		(\$189.73)	
BALANCE						\$0.00

	Revenue	Tax
Total Invoice Amount	\$169.00	\$20.73
GST# 74111-4326 RT0001		

423-400-553-000-21