



Trustee Expense Form

2024-2025 School Year

*ALL CLAIMS MUST BE SUPPORTED BY ORIGINAL RECEIPTS

Name: Trish Murray-Elliott

EXPENSES

DATE	DESCRIPTION (Explain Item and purpose of item: Example - Pencil crayons for Art Grade 2 Class)	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
Nov 16/24	Double Tree Hotel, Edm	340.64	16.38	357.02	423-400-554-000-21 - Travel
				-	
				-	
				-	
TOTAL EXPENSES		340.64	16.38	357.02	

MILEAGE

DATE	KM Driven \$0.70/KM	DESCRIPTION	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
Nov 06/24	36.0	CoW, Division Office	24.00	1.20	25.20	426-400-554-000-21 - Mileage
Nov 07/24	36.0	Redwater Awards Ceremony, car pool from Division Office	24.00	1.20	25.20	426-400-554-000-21 - Mileage
Nov 08/24	28.0	Remembrance Day Ceremony, Sturgeon Heights School	18.67	0.93	19.60	426-400-554-000-21 - Mileage
Nov 14/24	3.0	Travel to Double Tree, Edm for PSBC Conference	2.00	0.10	2.10	426-400-554-000-21 - Mileage
Nov 16/24	25.0	Return from PSBC Convergence	16.67	0.83	17.50	426-400-554-000-21 - Mileage
Nov 18/24	28.0	School Council Meeting, Sturgeon Heights School	18.67	0.93	19.60	426-400-554-000-21 - Mileage
Nov 20/24	36.0	Audit Committee Financial Statements Review, Div. Office	24.00	1.20	25.20	426-400-554-000-21 - Mileage
Nov 21/24	35.0	Awards Ceremony, SCHS	23.33	1.17	24.50	426-400-554-000-21 - Mileage
Nov 25/24	35.0	School Council Meeting, SCHS	23.33	1.17	24.50	426-400-554-000-21 - Mileage
Nov 27/24	36.0	Public Board Meeting, Division Office	24.00	1.20	25.20	426-400-554-000-21 - Mileage
			-	-	-	
			-	-	-	
TOTAL MILEAGE	298.0		198.67	9.93	208.60	

TOTAL THIS PAGE			539.31	26.31	565.62	
TOTAL ALL PAGES						



November 30, 2024
Date

Dec. 4 / 2024
Date



16615 - 109 Avenue • Edmonton, AB T5P 4K8
 Phone (780) 484-0821 • Fax (780) 486-1634
 For reservations across the nation
 www.westedmonton.doubletree.com or 1-800-222-TREE

Name & Address

Murray, Patricia



Room 1608/NQ
 Arrival Date 11/14/2024 7:31:00 PM
 Departure Date 11/16/2024

Adult/Child 1/0
 Room Rate 159.00

Rate Plan: 937
 HH # 1481255956 BLUE
 AL:
 Car:



Confirmation Number: 85334520

11/16/2024

DATE	REFERENCE	DESCRIPTION	AMOUNT
11/14/2024	3303490	GUEST ROOM	\$159.00
11/14/2024	3303490	AB TOURISM LEVY	\$6.55
11/14/2024	3303490	DMF	\$4.77
11/14/2024	3303490	GST	\$8.19
11/15/2024	3304658	GUEST ROOM	\$159.00
11/15/2024	3304658	AB TOURISM LEVY	\$6.55
11/15/2024	3304658	DMF	\$4.77
11/15/2024	3304658	GST	\$8.19
11/16/2024	3304934	MC [REDACTED]	(\$357.02)
		BALANCE	\$0.00
<p>Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com</p>			
Total Invoice Amount		\$318.00	\$39.02



L X R

CONRAD



Hilton

CURIO COLLECTION



DOUBLETREE

TAPESTRY COLLECTION



EMBASSY SUITES

TEMPO

MOTTO

Hilton Garden Inn



HOMWOOD SUITES

HOME2 SUITES

Hilton Grand Vacations



ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION
 GST# 74111-4326 RT0001

ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
 X

DATE OF CHARGE

FOLIO NO./CHECK NO.
 471699 A

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -357.02

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT