



Trustee Expense Form

2024-2025 School Year

***ALL CLAIMS MUST BE SUPPORTED BY ORIGINAL RECEIPTS**

Name: Tasha Oatway-McLay

EXPENSES

DATE	DESCRIPTION (Explain Item and purpose of item: Example - Pencil crayons for Art Grade 2 Class)	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
Nov 7	Board kitchen snacks & beverages	173.51	6.69	180.20	610-400-556-000-21 - Supplies
				-	
				-	
				-	
TOTAL EXPENSES		173.51	6.69	180.20	

MILEAGE

DATE	KM Driven \$0.70/KM	DESCRIPTION	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
Nov 04/24	18.0	Guthrie School Council	12.00	0.60	12.60	426-400-556-000-21 - Mileage
Nov 06/24	36.0	Committee of the Whole	24.00	1.20	25.20	426-400-556-000-21 - Mileage
Nov 08/24	18.0	Guthrie Rememberance day	12.00	0.60	12.60	426-400-556-000-21 - Mileage
Nov 13/24	30.0	St.Albert Chamber of Commerce	20.00	1.00	21.00	426-400-556-000-21 - Mileage
Nov 18/24	20.0	ASBA	13.33	0.67	14.00	426-400-556-000-21 - Mileage
Nov 19/24	20.0	ASBA	13.33	0.67	14.00	426-400-556-000-21 - Mileage
Nov 27/24	36.0	Public Board Meeting	24.00	1.20	25.20	426-400-556-000-21 - Mileage
			-	-	-	
			-	-	-	
			-	-	-	
			-	-	-	
TOTAL MILEAGE	178.0		118.67	5.93	124.60	

TOTAL THIS PAGE			292.18	12.62	304.80
TOTAL ALL PAGES					

Chair

December 2, 2024

Date

Date

DEC 4, 2024



Sherwood Park #544
2201 Broadmoor Blvd
Sherwood Park, AB T8H 0A1

1H Member 111877842594

*****Bottom of Basket*****

85 DIET COKE	15.29 G
ENVIRO FEE C	0.32 G
DEPOSIT CL	3.20
2118631 VARIETY 54CT	24.99 G
1168 CHEEZIES 36G	20.99 G
36277 NESTEA	12.49
ENVIRO FEE C	0.24
DEPOSIT CL	2.40
1704012 WELCH'S 60CT	14.99 G
380706 FMS AMOS CC	18.99
720827 KS SNACK NUT	22.99 G
1473917 KS TRAIL MIX	21.99 G
1165373 GINGERALE	11.99 G
ENVIRO FEE C	0.24 G
DEPOSIT CL	2.40

*****BOB Count 9*****

SUBTOTAL	173.51
TAX	6.69
**** TOTAL	180.20

XXXXXXXXXXXX [REDACTED]
 ACCT: Visa
 REFERENCE #: 0010017670 H
 DATE/TIME: 2024/11/07 11:43:48
 Invoice Number: 006767
 Purchase - SCOTIABANK VISA
 A0000000031010
 0000000000 0000

TRANSACTION NOT COMPLETED
AMOUNT: \$180.20